

HOËRSKOOL MONTANA

Where learners are happy



you
leave
a

FOOTPRINT

#MontiesVOETSPORE

ADMISSION FORM:

LEARNER'S SURNAME:

FULL NAME:

GRADE OF ADMISSION:

YEAR OF INTAKE:



HOËRSKOOl MONTANA

Tel: (012) 548-0160/1
E-pos: hsmontana@global.co.za
Webtuiste: www.hsmontana.co.za

h/v Dr Swanepoel en Sesdeweg, MONTANA
Posbus 151
MONTANA 0151

D6-communicator: <http://www.school-communicator.com/download.php?schoolid=7483>

PROTECTION OF PERSONAL INFORMATION

1. I/We, being the parent/s or legal guardian/s of _____ in Grade _____ consent to:
 - a) my/our personal information being collected, processed and stored by the school in terms of the relevant provisions of the Protection of Personal Information Act 4 of 2013 (POPI) for purposes of the proper functioning, management and governance of the school, as prescribed in the South African Schools Act, 84 of 1996 and other relevant national and provincial educational legislation and policies; and
 - b) the learner's personal information (including academic, attendance, behavioural and other school-related records) being collected, processed, shared and stored by the school in terms of the relevant provisions of the Protection of Personal Information Act 4 of 2013 (POPI) for purposes of enrolment of the learner in the school, the proper functioning, management and governance of the school, as prescribed in the South African Schools Act, 84 of 1996 and other relevant national and provincial educational legislation and policies.
2. I/We understand that my/our child cannot be enrolled as a learner of the school/remain enrolled as a learner of the school without the school processing certain of my/our and his/her personal information as requested by the school.
3. I/We confirm that I/we have been informed that the above personal information will be dealt with in line with the school's POPI policy, which is available on the school's website, alternatively upon request to the school. I also confirm that I am aware that my/our rights with regards to the protection of my personal information is also detailed in this policy.
4. I/We confirm that I/we understand that it is my/our responsibility to inform the school as soon as any of the personal information I have provided herein changes and undertake to furnish the school with such amended information as soon as possible.

PARENT / GUARDIAN

SIGNATURE

DATE

PARENT / GUARDIAN

SIGNATURE

DATE

INDEMNITY AND PERMISSION (POPI Act – Protection of Personal Information Act, 2013)

I, _____ hereby give permission that Hoërskool Montana may take photographs and/or videos of my child _____ in Grade _____

exclusively for the following purposes:

- A demonstration / project / activity during class lessons and any other social event and/or sport or cultural event;
- A sample project / activity created by the school for use during educational workshops, lessons, advertisements etc.;
- The school's web pages and social media platforms (including Facebook, Instagram and Twitter);
- Extracts provided to programme publishers or entries to competitions submitted to sponsors;
- Video recordings to be published in school-related programmes broadcasted by television channels; and/or
- Any printed publication, including but not limited to newspapers, magazines, annuals etc.;
- Congratulating teams and/or individuals taking part in school or extra-mural activities (when information was supplied by the parent to the school).

PARENT / GUARDIAN

SIGNATURE

DATE

COPIES OF THE FOLLOWING DOCUMENTS MUST BE ATTACHED TO THE ADMISSION FORM:

- Birth certificate
- Identity documents of parents/guardian
- Most recent school report
- Proof of residence (e.g. Water and Electricity account / rental agreement)
- Proof of employment (Appointment letter)

Application for Grade 9-12: If the application was successful and the learner is admitted, a transfer document must be submitted on the first day of school.

A. ADMISSION REQUIREMENTS

1. When a learner applies to be admitted to the school for the first time, the parents of said learner must complete the Admission Form.
2. Parents and learners must understand and accept the Constitution of the School, The Code of Conduct as well as the School Rules. Learners must submit to the authority and disciplinary measures of the Governing Body and the School.
3. Learners within the natural feeder area of the school will be given preference. Learners from other areas will only be admitted if there is enough availability to accommodate such learners.
4. Learners must meet the age requirements for each grade as determined by the Gauteng Department of Education.
5. The compulsory school fees, which are determined by the Governing Body, should be paid timeously. The first payment of the school fees is payable on the first school day.
6. **A completed application does not necessarily guarantee admission to the school.**
7. Final admission will only be granted according to the discretion and ultimate decision of the Governing Body whose authority is determined by the Schools Act.
8. Learners will not be subjected to any unreasonable or unwarranted discriminatory testing for admission purposes.
9. All learners must re-register annually.
10. Learners and parents who do not submit to the Code of Conduct of Hoërskool Montana, may be denied admission to the next grade.
11. Learners must be encouraged to zealously support all aspects of the extra-curricular programme as far as possible.

I TAKE NOTE OF THE ABOVE STIPULATIONS.

SIGNED : _____

OFFICE USE

Reference Number:

Class:

B. LEARNER INFORMATION

Surname: _____

First names: _____

Name by which you wish to be called: _____

Date of birth: _____ ID Number: _____

Gender: Male ☐ Female ☐ Other* ☐ Race:

White	Black	Asian	Coloured	Indian
-------	-------	-------	----------	--------

Name of previous school: _____

Town: _____ Province: _____ Tel. nr.: _____

Last day at previous school (only applicable to grade 9-12): _____ Years in grade: _____

Special needs: _____

Language preference: Home language: _____ Language of instruction: _____

Church denomination: _____ Family doctor: _____

Name of Medical Aid: _____ Membership nr: _____ Main Member _____

Number of brothers and sisters currently in Hoërskool Montana: _____

Name: _____ Grade: _____

LIST ALL PARTICIPATIONS AND ACHIEVEMENTS:

	PARTICIPATED	ACHIEVEMENT(S)	YEAR	LEVEL
ACADEMICS				
SPORT				
CULTURE				
LEADERSHIP				
OTHER				

C. SCHOOL OF PREFERENCE

Please supply the name of the other school(s) where you applied _____

If you have applied for admission to more than one institution please indicate your **order of preference** for Hoërskool Montana.

1	2	3	4
---	---	---	---

Please inform us immediately if your preference changes.

*** SUBMISSION TO SCHOOL GOVERNING BODY**

D. PARENT / GUARDIAN INFORMATION

BIOLOGICAL PARENT / GUARDIAN 1:

Surname: _____
First names: _____
Preferred name: _____ Title: _____
Identity number: _____
Residential address (Chosen Domicilium Citandi Et Executandi): _____
Postal code: _____
Postal address: _____
Postal code: _____
Employer: _____ Occupation: _____
Employer's address: _____
E-mail address: _____
Telephone numbers: Home: (____) _____ Work: (____) _____ Cell phone: _____

BIOLOGICAL PARENT / GUARDIAN 2:

Surname: _____
First names: _____
Preferred name: _____ Title: _____
Identity number: _____
Residential address (Chosen Domicilium Citandi Et Executandi): _____
Postal code: _____
Postal address: _____
Postal code: _____
Employer: _____ Occupation: _____
Employer's address: _____
E-mail address: _____
Telephone numbers: Home: (____) _____ Work: (____) _____ Cell phone: _____

STATUS OF FAMILY – LEARNER STAYS WITH:

Both parents	☐	Divorced (lives with father)	☐	Stepmother	☐	Widower	☐
Guardian	☐	Divorced (lives with mother)	☐	Stepfather	☐	Widow	☐

Billable person responsible for payment of school fees: _____

E-mail address where the account should be sent to: _____

Postal code: _____

E. INFORMATION OF ALTERNATIVE GUARDIAN OF THE LEARNER IN CASE OF EMERGENCY

Surname and initials: _____
Relationship (to learner): _____
Residential address: _____
Postal code: _____
Telephone numbers: Home: (____) _____ Work: (____) _____ Cell phone: _____

F. ACADEMIC DETAILS

GRADE 8 AND 9:

The following subjects are offered and are compulsory

Official Home Language, First Additional Language, Mathematics, Life Orientation, Natural Sciences, Economical Management Sciences, Technology, Arts & Culture and Social Sciences

GRADE 10 TO 12:

A) GENERAL FIELD OF STUDY

Make a choice between Mathematics and Mathematical Literacy and choose another THREE subjects

SUBJECTS		SUBJECTS	
Home Language - English (compulsory)	X	Information Technology (IT) (must meet requirements)	
First Additional Language - Afrikaans (compulsory)	X	Computer Applications Technology (CAT)	
Mathematics (must meet requirements)		Physical Sciences*	
Mathematical Literacy		Life Sciences	
Life Orientation (compulsory)	X	Consumer Studies	
Business Studies		Dramatic Arts	
Economy		Visual Arts	
Accounting*		Tourism	
Engineering Graphics and Design (EGD)		Geography	
		History	

* Mathematics compulsory when this subject is taken

B) TECHNICAL FIELD OF STUDY

For Technical Field of Study, the following apply:

Departmental policy for minimum learners per subject applies.

English – Home Language	Physical Sciences
Afrikaans – First Additional Language	Engineering Graphics and Design (EGD)
Life Orientation	Electrical Technology / Civil Technology
Mathematics	

G. EXTRAMURAL ACTIVITIES

- I give permission that my child may participate in the following extramural activities and that he/she may go on tours and day trips when organised by the school, except for:

Motivation: _____

- I accept that all possible precautions will be taken to ensure the safety and well-being of my child and that I will be held responsible for the payment of medical and/or hospital accounts, when applicable, in the event of an injury which does not result due to negligence on the part of the school.
- I give permission to the principal of the school or his representative, should medical treatment/surgical intervention be required for my child. To my knowledge my child is physically capable of participating in the above-mentioned activities and he/she is in good health.
- The responsible teacher should, however, be aware of the following:
(Please mention any aspects regarding your child's health that teachers should be aware of e.g. allergies, a tendency to bleed abnormally, epileptic fits, etc.)

H. SCHOOL AND ADMISSION AGREEMENT

Agreement entered into by and between Hoërskool Montana (herewith the School) represented by the Principal in his capacity as a member of the Governing Body of Hoërskool Montana and duly authorized thereto

AND

Biological Parent 1: _____ ID Number: _____

Biological Parent 2: _____ ID Number: _____ (hereinafter referred to as the Parent(s)) for

the admission of Learner: _____ ID Number: _____ (hereinafter referred to as the Learner) to Hoërskool Montana (hereinafter referred to as "The School")

Whereas the Parent(s) applies/apply for the admission of the Learner to the School;

And Whereas the Parent(s) is/are obliged to pay school fees in terms of Section 40 of the South African school Act, Act 84 of 1996 ("the Act") as annually determined by the parents in terms of section 38(2) of the Act and annually approved by the SGB;

And Whereas the Parent(s) is/are based on equitable criteria and procedures entitled to total, partial or conditional exemption to pay school fees in terms of Section 39(2)(b) of The Act;

Now therefore the parties agree as follows:

1. The Parent(s) will ensure that the Learner complies with the stipulations set out in section A, the School Rules and the Code of Conduct;
2. The Parent(s) will be liable to replace lost or damaged text books;
3. **The Parent(s) undertake(s) to pay the full amount for School Fees in advance or alternatively pay it in eleven (11) equal monthly instalments, payable as follows:**
 - 3.1 **The first instalment on or before the first day of school in any particular school year; and**
 - 3.2 **The balance on or before the 7th day of each consecutive month until the school fees for a particular year has been paid in full.**
 - 3.3 **The parent is entitled to apply for total, partial or conditional exemption to pay school fees.**
 - 3.4 **The parents acknowledge hereby that both parents together and/or separately remains responsible for the payment of the school fees. The school reserves the right to take legal action against both parents in the case of non-payment of school fees, regardless any contradictory court order concerning the payment of school fees and/or maintenance that may exist between the parents.**
4. In the event of the Parent(s) being in default with the payment of the School fees, the Parent(s) will be liable for :
 - 4.1 Interest on all amounts in *arrears tempore morae*;
 - 4.2 Legal costs on an attorney-and-own-client scale including collection commission, should legal action be instituted against the Parent(s);
5. A Certificate issued by the financial office of the School showing the amount due and owing by the Parent(s) to the School at any given time shall be sufficient *prima facie* proof of the facts stated therein for the purpose of all legal proceedings and the recovery of all outstanding amounts.
6. The Parent(s) nominate the Parent's/Parents' physical address as recorded in Section D hereto as their/his/her *domicilium citandi et executandi* address for the service upon them of all legal processes and notices.
7. **The Parent(s) acknowledge their responsibility to inform the school of any change of work address, residential address and Domicilium Citandi Et Executandi address within 7 days. Default from the parents to comply with last mentioned responsibility will not impair the school's right to implement legal action against the parents.**
8. Section 40 of the SA Schools Act, Act 84 of 1996 stipulates that **BOTH** parents are jointly and separately responsible for the payment of school fees.

SIGNED AT _____ ON THIS _____ DAY OF _____ 20_____.

SIGNATURE OF BIOLOGICAL PARENT 1: _____

SIGNATURE OF BIOLOGICAL PARENT 2: _____

SIGNATURE FOR SCHOOL GOVERNING BODY: _____



Subject	Percentage of Schools
AFRIKAANS	100%
ENGLISH	100%
MATHEMATICS	100%
MATHEMATICS LITERACY	100%
LIFE ORIENTATION	100%
ACCOUNTING	100%
BUSINESS STUDIES	100%
CIVIL TECHNOLOGY	100%
COMPUTER APPLICATION TECHNOLOGY	100%
CONSUMER STUDIES	100%
DRAMATIC ARTS	100%

VISUAL ARTS

Remarks:

Remarks: